**Appendix 3a**

**Description of Resource Base**

Framework Agreement for Consultancy Services for the Danish Energy Partnership Programme (DEPP), Phase II with Mexico, China, South Africa and Viet Nam

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[1.1 THIS SCHEDULE SHALL INCLUDE: 2](#_Toc493510965)

# Description of the TendereR’s RESOURCE bASE

*(To be prepared by the Tenderer and should be limited to a maximum of 16 pages (maximum 4000 keystrokes per page). This Schedule shall not include any comments or suggestions to the Terms of Reference.)*

## THIS SCHEDULE SHALL INCLUDE:

1. A description of the Tenderer's Resource Base of experts/ consultants within the contract area. The description must outline experience and competence of Resource Base members.
Maximum 8 pages/ 4000 keystrokes per page.
2. An overview of the information above, to be provided in the “Resource base competence” document (Appendix 3b). The filled-in format must be provided as an Excel file ***and*** as a PDF.
3. A description of the Tenderer’s set-up for rapid deployment of relevant experts. This should explain how the Tenderer will make sure that response time requirements listed in section 3.2 of the Framework Agreement can be met in practice.
Maximum 2 pages/ 4.000 keystrokes per page.
4. A description of the Tenderer’s ability to provide relevant content to study tours in Denmark for partner country representatives, in particular visits to Renewable Energy and Energy Efficiency sites where visitors can experience elements of a green transition in practice.
Average number of senior/junior consultant hours required to set up a one-week visit must be indicated.
Maximum 2 pages/ 4.000 keystrokes per page.
5. A description of the Tenderer’s ability to offer non-salaried internship positions for representatives from partner countries in relevant DK institutions or companies.
Average number of senior/junior consultant hours required to set up an internship must be indicated.
Maximum 2 pages/ 4.000 keystrokes per page.
6. A presentation of the Tenderer’s structure for the purpose of the contract area and a description of the complementary of consortium partners or supporting companies, if applicable. Maximum 2 pages/4000 key strokes per page plus 2 pages with chart and organigram as relevant.