

Job Profile
Long Term Energy Adviser
Energy Partnership Programme
China

Reference number: DK-03471-2017/KIN.01-W

1. Preliminary

1.1 Short background:

A long term adviser is required to support the implementation of the Danish Energy Partnership Programme in China and to provide technical assistance to the China National Renewable Energy Centre (CNREC) and the National Energy Conservation Centre (NECC). The adviser will be a full time international senior adviser employed by the Danish Ministry of Foreign Affairs and based at CNREC. The senior adviser will refer and report to the management group of the Boosting RE programme at CNREC and to the international department in NECC

1.2 Purpose of memo:

This Memo describes the main tasks involved in the position and the qualifications required from candidates to the job.

1.3 Expected composition of the selection committee

Applicants for the position will be selected for interview by the Ministry of Energy, Utilities and Climate, Danish Energy Agency and the Danish Ministry of Foreign Affairs, following consultation with the local authorities, who will also be represented at the job interview. Mercuri Urval will participate in the process of appointment by conducting personality tests and test interviews with the selected candidates, as well as taking part in the final interview. The final interview panel consists of representatives from Ministry of Energy, Utilities and Climate and Danish Energy Agency, representative from the Danish Ministry of Foreign Affairs, a representative from the local authorities, and the consultant from Mercuri Urval A/S in charge of the recruitment process.

2. The programme

2.1 The programme in short:

Since 2012, the Danish Climate Envelope, through the Ministry of Energy, Utilities and Climate (MEUC), has financed energy and climate related programs in Mexico (DKK 45 million), Vietnam (DKK 65 million) and South Africa (DKK 40 million). In addition, the Danish Energy Agency (DEA) has provided technical assistance (DKK 40 million) to these three countries and China. The current cooperation with China, Mexico, South Africa and Vietnam comes to an end by June 2017, but to continue the successful elements of the current programmes, a new Danish Partnership Programme has been developed. The Partnership Programme will be implemented through an integrated government-to-government cooperation approach, designed to provide mainly technical assistance in a peer-to-peer manner, in the same countries; South Africa, Vietnam, China and Mexico.

The Partnership Programme will be implemented through an integrated government-to-government cooperation approach, designed to provide mainly technical assistance in a peer-to-peer manner. In China, the Programme addresses two development engagements 1) Transformation of the Chinese Energy System with CNREC and 2) Energy Efficiency with NECC. See further information below. The immediate objectives of these two development engagement are: 1) the development of a less carbon intensive energy sector by working with CNREC to develop convincing renewable energy policy and planning input for Chinese policy makers; 2) the development of a less carbon intensive district heating- and industrial sector by working with NECC to develop a more efficient planning- and implementation framework.

The Energy Partnership Programme is a 3 year programme, from medio 2017 - medio 2020, and financed with DKK 115 million through the Danish government's Climate Envelope. The programme in China has been allocated a total of DKK 25 million.

2.2 Requirements and expectations from the relevant parties:

The objective of the senior adviser will be to assist CNREC and NECC with the implementation of the core areas of interventions of the programme and to oversee, monitor and report on progress.

3. The position

3.1 Title:

Senior Adviser (N1)

3.2 Place of service:

Guohong Mansion,
Mu xidi Beili, Jia No.11,
Xicheng District , Beijing

3.3 Terms of employment:

Contract period: Contract period: 2 years from agreed commencement with possibility for extension till end of program at June 30, 2020. Attractive remuneration package reflecting family status. Contribution to a pension scheme, health insurance and reimbursement of school fees. House rent allowance through the salary. Grant for relocation. For more details please refer to Danida's *Staff Regulations - Advisers on Long-term Assignments* (<http://amg.um.dk/en/Technical-guidelines/technical-assistance/>).

3.4 Area of responsibility/tasks

The adviser will divide his/her time equally between CNREC and NECC, and serve as 1) technical expert on capacity building for renewable energy for heating in CNREC 2) as technical adviser and capacity builder on energy efficiency and district heating in NECC, and 3) as supporter to programme implementation, management setup and reporting.

As adviser on renewable energy with CNREC, the senior adviser is expected to:

- Support implementation of the upcoming MoU between NEA and the Danish Ministry for Energy, Utilities and Climate (MEUC),
- Provide substantial technical assistance input and capacity building in close cooperation with the Danish Energy Agency experts as well as other international and local experts, the adviser shall:

- Contribute to CNREC's ability to further development of scenarios in China Renewable Energy Outlook (CREO) specifically within renewable energy for heating.
- Contribute to CNREC's ability to deliver on tasks in the CREO on renewable energy and energy efficiency.

As adviser for energy efficiency with NECC the senior adviser is expected to:

- Provide substantial technical assistance in close cooperation with experts from the Danish Energy Agency as well as other international and local experts. This will include to :
- Support NECC's ability to implement pilot project(s) focused on utilization of excess heat from industries, district heating and energy efficiency through the provision of assistance on district heating planning methodologies and case studies of integration of excess heat from industries in the district heating system and specific case studies of potential for increased energy efficiency in industries.
- Develop policy recommendations related to excess heat from industries and measures for increased energy efficiency based on the case studies.

As supporter to programme implementation, management setup and reporting the senior adviser is expected to:

- Keep updated on energy sector development and establish a personal network with development partners, civil society organisations and private sector actors.
- Provide input to policy dialogues relevant for the partners and the entire Energy Partnership Programme. Inputs may include the preparation of policy briefs or background notes as required.
- Provide advice on overall policy and programme-wide strategic issues based on Danish and international experience from low-carbon energy transitions.
- Follow up on progress in programme activities.
- Identify needs and facilitate delegation visits to Denmark.
- In close cooperation with the CNREC/NECC, DEA and the EDK, ensure that activities are well coordinated with other development partners.
- Actively explore possibilities for the engagement of Danish private sector actors in programme activities.
- Actively explore synergies between the bilateral Partnership Programme and multilateral fora where Denmark is active.

3.5 Success criteria:

- Successfully translate best practices within renewable energy and energy efficiency within the heating sector into concrete policy inputs and assistance to CNREC/NECC.
- Expedient delivery of technical inputs required for the completion of programme activities.
- Successfully coordinate with the Danish Embassy in China, Chinese partners and stakeholders, and DEA.
- Assist and manage implementation of the programme.
- Successfully validate and communicate results based on assessments of impact of programme activities.
- Assess and evaluate selected projects and report results to a wide range of actors in China, Denmark and abroad.
- Engage proactively with a wide range of actors across government, business and organizational sectors to ensure ownership, legitimacy and effectiveness of programme activities.

4. Demand profile/Qualifications

4.1 Requirements and expectations concerning the formal qualifications of the candidate:

- A master level degree of corresponding qualifications in energy/environmental management, engineering, economics, political science and/or subjects relevant to energy policy, planning, renewable energy and energy efficiency.
- Extensive experience working within district heating planning and regulation.
- Project management experience in coordination and delivery of technical assistance, exchange visits and technical secondments.
- Solid knowledge of and experience with Danish energy policy and the Danish energy sector.
- Experience of working with Danida will be an advantage.
- Experience from developing countries, preferably Asia will be an advantage.
- International experience required.
- Knowledge of Danish energy technology providers an advantage.
- Fluency in English, written and spoken, fluency in Danish an advantage.
- Good written and verbal communication skills.

4.2 Requirements and expectations concerning the personal qualifications of the candidate:

- Openness towards and ability to work in a different cultural setting.
- Inter-personal skills with a high level of initiative and diplomacy.
- Ability to work as part of an interdisciplinary team with relations to different ministries and stakeholders.
- Proactive and flexible attitude, adaptability, social sensitivity, with respect for other cultures.
- Capacity to manage and facilitate working processes involving parties at different levels.

5. Recruitment Procedure

5.1 How do you apply

Information about the mandatory application procedure can be found at www.danidajob.um.dk

5.2 Deadline for application: 8 August 2017 at 12.00 noon (CEST)

5.3 Preliminary interviews and personal evaluation: 22-23 August. Mercuri Urval will conduct a personal evaluation of selected candidates.

5.4 Language test: The Ministry of Foreign Affairs has decided that all candidates called in for interview – except those to whom the relevant language is mother tongue – shall be language tested in Denmark in the working language of the duty station (English).

5.5 Presentation to the appointment committee: 25 August 2017

5.6 Decision: A decision is expected shortly after 25 August 2017

5.7 Expected commencement: As soon as possible